

RULES OF SUTTONIANS HC

1. **TITLE:**

The name of the Club is Suttonians Hockey Club having for its primary object the playing of hockey according to the rules as set out by the Irish Hockey Association.

2. **CLUB COLOURS:**

The Club colours are:

Ladies & Juniors

Men & Juniors

Shirt: Black/Pink panels	Shirt: Black
Skort: Black	Shorts: Black
Socks: Black	Socks: Black

All members playing matches for the Club shall wear this uniform.

3. **MEMBERSHIP:**

The Club Membership shall be made up of Playing, Associate, and Honorary members. Playing members shall be FULL, STUDENT, SCHOOLCHILD, VETERAN, and JUNIOR. An Associate member is a non-playing member.

Schoolchild and Student members are those in attendance full time at an educational establishment (primary, secondary or third level) or such other persons deemed by the General Committee to fall into this category. Veteran members are those over 35 and available to play on a Veteran's team. Junior members are children aged 5 to 15 and attending Club coaching.

All applicants for membership, Honorary members excepted, shall be proposed by an existing member and seconded by another existing member. They shall be elected by ballot of the General Committee provided that the President and two officers may authorize immediate election pending confirmation at the next General Committee meeting.

Honorary members shall be elected only at a General Meeting of the Club. No person shall be allowed to become an honorary member except such persons as the Committee shall recommend for election as an honorary member, on the grounds of special services to the Club or special distinction in the game of hockey. On being elected, each honorary member submits himself/herself to the rules of the Club and all other regulations of the Club and is entitled to the full rights of membership.

4. **ANNUAL SUBSCRIPTIONS:**

Annual subscriptions shall be recommended by the General Committee and for adoption by a majority vote at a General Meeting of the Club. The annual subscription shall be payable by the 31st October. The General Committee shall have power to vary the amount of any subscription due or to impose such fine as it deems appropriate for late payment.

5. **MANAGEMENT:**

The business, funds and affairs of the Club shall be under the management of a General Committee, which shall consist of:

- a) President
- b) Honorary Secretary
- c) Honorary Treasurer
- d) Ladies' Captain
- e) Men's Captain
- f) Junior Co-ordinator
- g) Three ordinary Committee Members

and shall be elected at each Annual General Meeting. The General Committee shall be empowered to appoint sub-committees which may consist of non-members of the General Committee, provided a majority are General Committee members, and to define the scope of their authority.

The General Committee shall have power to fill vacancies occurring during the year by co-option.

6. **MEETINGS:**

The Annual General Meeting of the Club shall be held at the end of the season each year. The General Committee shall have power to summon an Extraordinary General Meeting if it deems it necessary. The Honorary Secretary shall summon an Extraordinary General Meeting on receipt of a requisition signed by not less than 15 members of the Club. All meetings of the Club shall take place at such time and venue as the General Committee may determine. All meetings, both General and Committee, shall be chaired by the President. In his/her absence the meeting shall elect a substitute. The Chairperson at any meeting shall have a casting vote. The Honorary Secretary shall give each member at least eight days notice in writing (excluding day of the meeting) stating day, place, time and Agenda of the General Meeting. Notice of General Committee meetings may be provided by electronic mail. 11 members personally present and voting shall constitute a quorum at any General Meeting. Five Members present and voting shall constitute a quorum for any General Committee meeting. Voting at all meetings of the Club which is open to all members save Schoolchild and Junior, shall be given personally. A motion before all meetings of the Club shall be proposed and seconded by any current members save schoolchild and Junior.

7. **ANNUAL GENERAL MEETING ELECTIONS:**

The General Committee shall be eligible for re-election. Every candidate for election must be proposed by a member, save Schoolchild or Junior, who has obtained the prior consent of the candidate and another member must second such nomination. Written nomination, stating the name of the candidate and the proposed office, the names of the proposer and seconder shall be lodged with

the Honorary Secretary and should be received 24 hours before the meeting. Where there are no other nominations these nominees shall be automatically elected. Where there is a surplus of candidates an election shall be decided by vote. Voting shall be by secret ballot. A member to be elected President must have been a member of the Club for the preceding three years. The General Committee shall include one new member each year. An Honorary Auditor, who may be a member of the Club, shall be appointed each year.

8. **DUTIES OF THE GENERAL COMMITTEE:**

The General Committee shall ensure that minutes of all meetings, proper records of all matches and their results, accounts of all receipts and expenditure shall be kept during its term of office. It shall make such regulations from time to time, as it deems necessary for the well being of the Club, until set aside at a General Meeting, or by the General Committee. The interpretation of all Rules and regulations of the Club by the General Committee shall be final and binding subject to the approval by the members in General Meeting. The delegates to represent the Club at the meetings of the Leinster Branches and other meetings shall be elected by the General Committee. The General Committee shall not have power to borrow money unless empowered to do so by a majority vote at a General Meeting, which shall stipulate the maximum amount to be borrowed.

The General Committee shall ensure compliance with the Code of Ethics in operation by the Irish Hockey Association.

9. **DISCIPLINE**

(1) In the event of any alleged breach of these Rules or alleged misconduct which may have brought the game into disrepute by any member, employee or official of the Club, the General Committee shall, within fourteen days, appoint a Disciplinary Committee of not less than three and not more than five persons to enquire into the alleged offence.

(2) The Disciplinary Committee shall have the power to advise, admonish, censure, disqualify, suspend, expel or otherwise discipline any member, employee or official of the Club as it in its absolute discretion deems appropriate without the necessity to give any reason for its decision.

(3) In adjudicating on a complaint the Disciplinary Committee shall (within reason) afford the member or official complained of the opportunity to defend, justify or explain his/her action and, in the case of a personal appearance to have with him/her appropriate representation, which in the case of a member under eighteen years of age shall include at least one parent or guardian.

(4) In the event of the Disciplinary Committee exercising its power to advise, admonish, censure, disqualify, suspend, expel or otherwise discipline any member, employee or official it shall so advise the member, employee or official verbally and in writing within three days. Such member or official shall have the right to appeal such decision in writing to the Hon. Secretary within fourteen days of receipt of the Disciplinary Committee's decision.

(5) Such appeal shall be considered by an Appeals Committee of not less than three and not more than five persons duly appointed by the General Committee, provided that no person shall consider any matter on which he or she has previously adjudicated. The appellant member or official shall have the right of personal appearance and may be accompanied by appropriate representation, which in the case of a member under eighteen years of age shall include at least one parent or guardian.

(6) The Appeals Committee can uphold, revoke, suspend or otherwise vary or alter such decision of the Disciplinary Committee and make provision for the costs and expenses of such appeal as it in its absolute discretion deems appropriate and without the necessity to give any reason for its decision and its decision shall be final.

10. **RULES:**

No Rule of the Club shall be rescinded, revoked or added to, amended or altered, and no new

Rule or Rules shall be passed, except by a two-third majority of the members present at a General Meeting. Notice of any proposed alteration of the Rules shall be given in writing to the Honorary Secretary at least 21 days before the holding of such meeting. All Rules heretofore in force are hereby revoked. The Honorary Secretary shall send a copy of the Rules of the Club to each new member. The present Officers and General Committee elected at this meeting shall be deemed to be elected under the provision of these Rules and shall hold office until the next Annual General Meeting. All members of the Club shall be bound by these Rules and any regulations made by the General Committee. No member shall be absolved from the effect of these Rules on the grounds that he/she was not supplied with a copy or had no notice of them.

11. **TRUSTEES:**

The number of Trustees should not exceed five or be less than three. Trustees should be elected at a General Meeting of the Club and shall hold office until he or she shall:

- a) resign
- b) be absent from Ireland for one year
- c) cease to be a member of the Club for any reason
- d) be removed from office by resolution passed by two-thirds of the members present and voting at any General Meeting of the Club.

12. **CLUB PROPERTY AND FUNDS:**

1. The property and funds of the Club shall be vested in the Trustees.
2. Trustees shall save as hereinafter provided deal with the assets of the Club as directed by resolution of the Committee of which an entry in the minute book certified by the Honorary Secretary and Honorary Treasurer shall be sufficient evidence.
3. If any monies which have been demanded and are legally due shall not have been paid within six months the Trustees shall subject to a prior approval of the members in General Meeting sell all or any part of the Club assets.
4. Any veto exercised by the Trustees shall be annulled by $\frac{3}{4}$ of the members present and voting at the General Meeting of the Club.

13. **BORROWING POWERS:**

The Trustees shall not have power to borrow money unless empowered to do so by a majority vote at a General Meeting which shall stipulate the maximum amount to be borrowed. The aforesaid General Meeting shall empower the Trustees to deposit as security for such advances the title deeds and or leases and or securities and or letters of guarantee and to mortgage any asset of the Club either present or future and to comply with such other conditions that may be required by the lenders.

14. **INDEMNITY:**

Every officer of the Club and the Trustees and duly appointed members of subcommittees shall be indemnified out of the assets of the club if such assets are insufficient then he/they shall be indemnified by the voting members jointly and severally against all losses or liabilities which he/they may sustain or incur in or about the execution of the duties of his office or otherwise in relation thereto and no officer or subcommittee member shall be liable for any loss damage or misfortune which may happen or to be incurred by the Club in the execution of the power of the duties of his office or in relation thereto unless same shall happen through his own default or dishonesty or gross negligence.